

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE
COALINGA-HURON LIBRARY DISTRICT
Tuesday December 13, 2022, 5:30 p.m.
Coalinga Library – Program Room**

TRUSTEES PRESENT: Mr. Chavez, President; Mr. Crawford, Vice-President; Mrs. Culbertson, Clerk; Mr. Campbell, Trustee

TRUSTEES ABSENT: Mrs. Zavala, Trustee

ADMINISTRATION PRESENT: Ms. Mary Leal, Director of Library Services; Ms. Jacqueline Collings, Administrative Assistant

I. OPEN SESSION/CALL TO ORDER

Call to Order: President Mr. Chavez called the meeting to order at 5:30 P.M.

Roll Call: Board members present: Tom Crawford, Lisa Culbertson, Francisco Chavez, and Roger Campbell

Pledge of Allegiance: Pledge of Allegiance lead by Mr. Chavez.

Approval of Agenda: Mr. Campbell moved to approve the agenda, seconded by Mr. Crawford. Motion carried unanimously.

II. CONSENT AGENDA

- C-1 Approval of November 2022 Checks 17617 thru 17647 in the amount of \$85,276.20 of which payroll was \$49,647.63.
- C-2 Approval of minutes for Board Meeting held on November 15, 2022.
- C-3 Approval of DLS going to ALA conference in New Orleans Jan. 2023.

Mr. Chavez asked for a motion to approve. Mr. Crawford moved to approve the consent agenda, seconded by Mrs. Culbertson. Motion carried unanimously.

III. PUBLIC COMMENTS

No Public Comments

IV. SEATIN OF NEW BOARD MEMBERS

- Jose Diaz

Not Present.

V. ACTION ITEMS

- A-1 Election of Board President
This being the organizational meeting, the Director of Library Services will ask for nominations for Board President.

Ms. Leal opened nominations for Board President.

Mrs. Culbertson nominated Mr. Chavez for Board President, seconded by Mr. Campbell.

Motion carried unanimously.

Roll Call:

Mr. Chavez: Yes

Mr. Crawford: Yes

Mrs. Culbertson: Yes

Mr. Campbell: Yes

Mr. Diaz: Absent

- A-2 Election of Board Vice-President
Following the election of Board President, the meeting will be turned over to the newly elected Board President and he/she will ask for nominations for Board Vice-President.

Mr. Chavez opened nominations for Board Vice-President.

Mr. Campbell nominated Mr. Crawford for Board Vice-President, seconded by Mrs. Culbertson.

Motion carried unanimously.

Roll Call:

Mr. Chavez: Yes

Mr. Crawford: Yes

Mrs. Culbertson: Yes

Mr. Campbell: Yes

Mr. Diaz: Absent

- A-3 Election of Board Clerk
The President will ask for nominations for Board Clerk

Mr. Chavez opened nominations for Board Clerk.

Mrs. Culbertson nominated Mr. Campbell for Board Clerk, seconded by Mr. Chavez.

Motion carried unanimously.

Roll Call:

Mr. Chavez: Yes

Mr. Crawford: Yes

Mrs. Culbertson: Yes

Mr. Campbell: Yes

Mr. Diaz: Absent

VI. DIRECTOR'S UPDATE

- Plaque for Mrs. Zavala since she is not here, I will see that it gets to her.
- Story Hour Winter Wonderland.
- Coalinga Parade, staff will be part of it.
- Santa Pictures on December 21st at 4:30 PM
- Christmas Decoration Jar Program on December 14th at 5:00 PM
- Happy Holidays to everyone.

VII. BOARD MEMBER REPORT

Mr. Campbell: I know you talked about retirement at one time, have you set a date?

Ms. Leal: My contract says I must let you know 90 days before my retirement date.

Mr. Campbell: I was just wondering because replacing you will be tough.

Ms. Leal: Thank you

Mrs. Culbertson: Happy Holidays.

Mr. Crawford: Happy Holidays.

Mr. Chavez: Cover yourself it's going to be cold so don't get sick.

VIII. ADJOURNMENT

Mr. Chavez asked for a motion to adjourn. Mr. Campbell moved, seconded by Mr. Crawford. Motion carried unanimously. Meeting was adjourned at 5:43 P.M.

DATE OF THE NEXT REGULAR MEETING: The next regular Board Meeting is Tuesday, January 24, 2023 at 5:30 P.M. at the Coalinga Library.