

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE
COALINGA-HURON LIBRARY DISTRICT
Tuesday December 15, 2020 5:30 p.m.
Coalinga-Huron Unified School District – Board Chambers**

TRUSTEES PRESENT: Mr. Chavez, President; Mr. Zubiri, Vice-President; Mrs. Culbertson, Clerk; Mr. Campbell, Trustee

TRUSTEES ABSENT: Mrs. Zavala, Trustee

ADMINISTRATION PRESENT: Ms. Mary Leal, Director of Library Services

ADMINISTRATION ABSENT: Ms. Jacqueline Collings, Administrative Assistant

I. OPEN SESSION/CALL TO ORDER

Call to Order: President Mr. Chavez called the meeting to order at 5:30 P.M.

Roll Call: Board members present: Francisco Chavez, Ramon Zubiri, and Lisa Culbertson, Roger Campbell

Pledge of Allegiance: Pledge of Allegiance lead by Mr. Chavez.

Approval of Agenda: Mr. Zubiri moved to approve the agenda, seconded by Mr. Campbell. Motion carried unanimously.

II. CONSENT AGENDA

- C-1 Approval November 2020 checks 16858 to 16885 in the amount of \$73,022.64 of which payroll was \$45, 380.83. Employee portion of payroll is \$5,623.20.
- C-2 Approval of minutes for Board Meeting held on November 17, 2020.
- C-3 Approval of withdrawn list.

Mr. Chavez asked for a motion to approve. Mrs. Culbertson moved to approve the consent agenda, seconded by Mr. Zubiri. Motion carried unanimously.

III. PUBLIC COMMENTS

No public comments.

IV. ACTION ITEMS

- A-1 Election of Board

This being the organizational meeting, the Director of Library Services will ask for nominations for Board President.

Ms. Leal opened nomination for Board President.

Mr. Campbell nominated Mr. Chavez for Board President, seconded by Mr. Zubiri.

Roll Call:

Mr. Campbell: Yes

Mr. Zubiri: Yes

Mr. Chavez: Yes

Mrs. Culbertson: Yes

Mrs. Zavala: Absent

- A-2 Election of Vice-President

Following the election of Board President, the meeting will be turned over to the newly elected Board President and he/she will ask for nominations for Board Vice-President.

Mr. Chavez opened nomination for Board Vice-President.

Mr. Campbell nominated Mr. Zubiri for Board Vice-President, seconded by Mrs. Culbertson.

Roll Call:

Mr. Campbell: Yes

Mr. Zubiri: Yes

Mr. Chavez: Yes

Mrs. Culbertson: Yes

Mrs. Zavala: Absent

- A-3 Election of Board Clerk

The President will ask for nominations for Board Clerk

Mr. Chavez opened nomination for Board Clerk.

Mr. Campbell nominated Mr. Culbertson for Board Clerk, seconded by Mrs. Zubiri.

Roll Call:

Mr. Campbell: Yes

Mr. Zubiri: Yes

Mr. Chavez: Yes

Mrs. Culbertson: Yes

Mrs. Zavala: Absent

V. DIRECTOR'S UPDATE

Library is still doing curbside, we average about a dozen people a day and the ones that do come are very happy we are opened.

We are still offering wireless printing and we do get a few coming in for that.

Staff is keeping busy and thank you for letting us continue to work.
I have not heard anything from the union that is why there is no closed session on the agenda.
May everyone have a Happy Holiday.

VI. BOARD MEMBER REPORT

Mr. Campbell: Wished everyone a Merry Christmas and a Happy New Year.

Mrs. Culbertson: Wished everyone a Merry Christmas and a Happy New Year.

Mr. Zubiri: Wished everyone a Merry Christmas and a Happy New Year. Also, thanked all the employees and public for being patient with us.

Mr. Chavez: Nothing to report.

VII. ADJOURNMENT

Mr. Chavez asked for a motion to adjourn. Mr. Zubiri moved, seconded by Mr. Campbell.
Motion carried unanimously. Meeting was adjourned at 5:38 P.M.

DATE OF THE NEXT REGULAR MEETING: The next regular Board Meeting is Tuesday, January 19, 2021 at 5:30 P.M. at the Huron Branch Library.