

**BOARD OF TRUSTEES**

Francisco Chavez (President)  
Ramon Zubiri (Vice President)  
Lisa Culbertson (Clerk)  
Roger Campbell, Trustee  
Maria Zavala, Trustee

**DIRECTOR OF LIBRARY SERVICES**

Mary Leal, MLIS  
**ADMINISTRATIVE ASSISTANT**  
Jacqueline Collings

**REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE COALINGA-HURON LIBRARY DISTRICT  
Tuesday, April 20, 2021 5:30 p.m.  
Coalinga Branch Library  
305 N 4<sup>th</sup> Street  
Coalinga, CA 93210**

You are invited to a Zoom webinar.  
When: Apr 20, 2021 05:30 PM Pacific Time (US and Canada)  
Topic: Coalinga Huron Library District Board Meeting

Please click the link below to join the webinar:  
<https://zoom.us/j/94023765049?pwd=T3lULzdMMW96QkRQSHdnN1dOQ2tCZz09>

Passcode: 846595

Or One tap mobile :

US: +16699006833,,94023765049#,,,,\*846595# or  
+13462487799,,94023765049#,,,,\*846595#

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International numbers available: <https://zoom.us/j/94023765049?pwd=T3lULzdMMW96QkRQSHdnN1dOQ2tCZz09>

**AGENDA**

**MEETING PROCEDURES**

Please adhere to rules of order for proper conduct during meeting (please maintain silence when meeting is in session). The President of the Library Board may enforce a maximum time limit of three (3) minutes for each person to address the Board. Please address all remarks to the entire Board and not to individual Board Members. Your cooperation will help to ensure that the Board meeting will move forward in a timely and orderly fashion.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 305 4<sup>th</sup> Street, Coalinga, CA 93210 or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District.

In compliance with the Americans With Disabilities Act (“ADA”) for special accommodations to access, attend or participate in the District Board meetings, please contact the District at (559) 935-1676 at least two business days before the scheduled meeting.

**ROLL CALL****PLEDGE OF ALLEGIANCE****APPROVAL OF AGENDA****CONSENT AGENDA**

These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to comment on any Consent Item or Action Item.

- C-1 Approval March 2021 checks 16963 thru 16993 in the amount of \$90,459.94 of which payroll was \$45,369.19. Employee portion of payroll is \$6,913.61.
- C-2 Approval of minutes for Board Meeting held on March 9, 2021.

**PUBLIC COMMENTS – OPEN AND CLOSED SESSION**

This portion of the agenda may be utilized by any person to address the Library Board on any matter within the jurisdiction of the Library District. However, depending on the subject matter, the Board may be unable to respond at this time or until the specific item is placed on the agenda at a future meeting, as provided by the Brown Act. Speakers should limit their comments to not more than three (3) minutes.

**CLOSED SESSION**

- CS-1 Conference with Labor Negotiator – Government Code #54957.6  
Employee Organization: Local 39, Stationary Engineers.

**ACTION ITEMS**

- A-1 Approval of Audit presented by Max Sanborn of Sanborn & Sanborn Accountancy Corp. for fiscal year 2018-2019
- A-2 Board Policy 4002 – Travel Expenses (revised), Second Reading
- A-3 Board Policy 4003 – Facilities and Equipment (revised), Second Reading
- A-4 Board Policy 4004 – Safety (revised), Second Reading

**DIRECTOR'S UPDATE****BOARD MEMBER REPORT****ADJOURNMENT**

**Next Regular Board Meeting – May 11, 2021  
Coalinga Library**

**Library building**, 305 4<sup>th</sup> Street, Coalinga, CA 93210, & the **Huron Branch Library building**, 36050 "O" Street, Huron CA 93234.