

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE
COALINGA-HURON LIBRARY DISTRICT
Tuesday, April 17, 2018 5:30 p.m.
Coalinga Library Program Room**

TRUSTEES PRESENT: Mr. Chavez, President; Mr. Albrecht, Vice-President; Mrs. Zavala, Clerk; Mr. Campbell, Trustee; Mrs. Culbertson, Trustee

ADMINISTRATION PRESENT: Ms. Mary Leal, Director of Library Services; Ms. Jacqueline Collings, Administrative Assistant

I. OPEN SESSION/CALL TO ORDER

Call to Order: President Mr. Chavez called the meeting to order at 5:30 P.M.

Roll Call: Roll Call was taken.

Pledge of Allegiance: President Mr. Chavez led the Pledge of Allegiance.

Approval of Agenda: Mrs. Culbertson moved to approve the agenda, seconded by Mr. Albrecht. Motion Carried unanimously.

II. CONSENT AGENDA

- C-1 Approval of March 2018 checks 015640 thru 015683 in the amount of \$94,602.23 of which payroll was \$42,695.76, and the amount for the Huron Addition is \$12,952.00.
- C-2 Approval of minutes for Board Meeting held on March 6, 2018

Ms. Leal shared that from now on she will add the Huron Addition cost amount to the warrants reported each month. No questions or comments. Mr. Chavez asked for a motion to approve. Mr. Albrecht moved to approve the consent agenda, seconded by Mr. Campbell. Motion carried unanimously.

III. ACTION ITEMS

- A-1 2018-2019 Budget – First Reading

Ms. Leal presented a draft of the 2018-2019 budget. Ms. Leal explained what was reduced and what was increased for the next budget year and explained why it was done. Mrs. Culbertson questioned the Measure B salaries. Ms. Leal explained that there is money from Measure B that can be used as salaries to provide additional services/hours. Ms. Leal has chosen for the past few years since she has been here to concentrate on using it for construction. Mrs. Culbertson asked

if materials and books were also purchased with Measure B money. Ms. Leal explained what can be used with Measure B money; salaries, material, books, programming those items often come out of Measure B money. Ms. Leal goes to Measure B (Citizen's Review) meetings four times a year where they double check and ask what we do with the Measure B funding.

IV. DIRECTOR'S UPDATE

- Huron Library will be going to bid in May and plan to start construction in June.
- Evaluation forms were handed out to board members for the Director of Library Services.
- Ms. Leal thanked the board for letting her go to PLA in Philadelphia, and passed out goodie bags to them from her conference.
- Book Sale was a successful we usually make around \$850 to \$950, but not sure how much we made this year. Not very many books to sell due to our collection being in pretty good shape. Not much weeding was done.

V. BOARD MEMBER REPORT

Mrs. Zavala: Nothing to report.

Mr. Albrecht: Nothing to report.

Mrs. Culbertson: Nothing to report.

Mr. Campbell: Nothing to report.

Mr. Chavez: Condolences to Ms. Leal.

VI. PUBLIC COMMENTS – Open and Closed Session

No comments from the public.

CLOSED SESSION

- CS-1 Conference with Labor Negotiator – Gov. Code #54957.6 District designated Representative Mary Leal/Jay Rosenlieb.
Employee Organization: Local 39, Stationary Engineers.
- CS-2 Conference – Significant exposure to litigation pursuant to Government Code Section 54956.9(d)

REPORT FROM CLOSED SESSION

Back from Closed Session 6:00 P.M.

Nothing to Report on both items.

VII. ADJOURNMENT

Mr. Chavez asked for a motion to adjourn. Mr. Albrecht moved, seconded by Mrs. Zavala.

Motion carried unanimously. Meeting was adjourned at 6:01 P.M.

DATE OF THE NEXT REGULAR MEETING: The next regular Board Meeting is Tuesday, May 8, 2018 at 5:30 P.M. at the Huron Branch Library.