

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF THE  
COALINGA-HURON LIBRARY DISTRICT  
Tuesday July 23, 2019 5:30 p.m.  
Huron Library Branch**

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**TRUSTEES PRESENT:** Mrs. Culbertson, Clerk; Mr. Campbell, Trustee; Mrs. Zavala, Trustee

**TRUSTEES ABSENT:** Mr. Chavez, President; Mr. Zubiri, Vice-President;

**ADMINISTRATION PRESENT:** Ms. Mary Leal, Director of Library Services

**ADMINISTRATION ABSENT:** Ms. Jacqueline Collings, Administrative Assistant

**I. OPEN SESSION/CALL TO ORDER**

Call to Order: Mrs. Culbertson called the meeting to order at 5:30 P.M.

Roll Call: Mrs. Culbertson, Mr. Campbell and Mrs. Zavala  
Mr. Chavez and Mr. Zubiri absent

Pledge of Allegiance: Mrs. Culbertson led the Pledge of Allegiance.

Approval of Agenda: Mr. Campbell moved to approve the agenda, seconded by Mrs. Zavala.  
Motion Carried.

**II. CONSENT AGENDA**

- C-1 Approval June 2019 Checks 016251 thru 016298 in the amount of \$488,325.54 in which payroll was \$41,412.55 and the Huron Construction Project is \$414,768.16.
- C-2 Approval of minutes for Board Meeting held on June 11, 2019.

No questions or comments Mrs. Culbertson asked for a motion to approve. Mrs. Zavala moved to approve the consent agenda, seconded by Mr. Campbell. Motion carried unanimously.

**III. PUBLIC COMMENTS – OPEN AND CLOSED SESSION**

No Public Comments

- CS-1 Personnel Matter – Director of Library Services Contract Government Code 5495729

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Nothing to report from closed session.

### **IV. ACTION ITEMS**

- A-1 Approval of Resolution 2019 – 1, Monterey County Parcel Tax  
Ms. Leal explains and reads the Resolution for Monterey  
Mr. Campbell noticed Exhibit A is missing, Ms. Leal will get that to them next meeting.

No questions or comments Mrs. Culbertson asked for a motion to approve. Mrs. Zavala moved to approve A-1 Resolution 2019 – 1, Monterey County Parcel Tax, seconded by Mr. Campbell.

#### **Roll Call Vote**

Mrs. Culbertson: Yes

Mr. Campbell: Yes

Mrs. Zavala: Yes

Mr. Chavez: Absent

Mr. Zubiri: Absent

Motion carried.

- A-2 Approval of Resolution 2019 – 2, San Benito County Parcel Tax

No questions or comments Mrs. Culbertson asked for a motion to approve. Mr. Campbell moved to approve A-2 Resolution 2019 – 2, San Benito County Parcel Tax, seconded by Mrs. Zavala.

#### **Roll Call Vote**

Mr. Campbell: Yes

Mrs. Zavala: Yes

Mrs. Culbertson: Yes

Mr. Chavez: Absent

Mr. Zubiri: Absent

Motion carried.

- A-3 Approval of Resolution 2019 – 3, Fresno County Parcel Tax

No questions or comments Mrs. Culbertson asked for a motion to approve. Mrs. Zavala moved to approve A-3 Resolution 2019 – 3, Fresno County Parcel Tax, seconded by Mr. Campbell.

#### **Roll Call Vote**

Mrs. Culbertson: Yes

Mr. Campbell: Yes

Mrs. Zavala: Yes

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Mr. Chavez: Absent

Mr. Zubiri: Absent

Motion carried.

- A-4 Approval of Director of Library Services Contract

No questions or comments Mrs. Culbertson asked for a motion to approve. Mrs. Zavala moved to approve A-4 Director of Library Services Contract with the ratification of the contract and just noting that there is a clause for vacation buy out and rollover, seconded by Mr. Campbell.

### V. DIRECTOR'S UPDATE

- **Huron Renovation:** The Library is almost done and I am hoping to have it open by when school starts.
- **Summer Market:** It has been awesome. We have been averaging over 350 people a night. The Movie attendance has been between 20 to 50 people a night. It is cancelled for tomorrow night the bylaws state that if the day before (which is today) if by 10 o'clock it is to be 106 tomorrow it would need to be canceled.
- **Summer Reading and Lunches:** Programs are winding down by August 4<sup>th</sup> Summer Reading will come to an end, but Summer Lunches will go on until school start up.
- **Show Your Ride:** Summer Reading event this Saturday we will have over 20 cars and Folkloric Dancers performing. A local author will be presenting as well.

### VI. BOARD MEMBER REPORT

Mr. Campbell - Nothing to report.

Mrs. Zavala - Nothing to report.

Mrs. Culbertson – I was able to make one of the Summer Markets and it was really fun.

### VII. ADJOURNMENT

Mrs. Culbertson asked for a motion to adjourn. Mrs. Zavala moved, seconded by Mr. Campbell. Motion carried unanimously. Meeting was adjourned at 5:53 P.M.

**DATE OF THE NEXT REGULAR MEETING:** The next regular Board Meeting is Tuesday, August 13, 2019 at 5:30 P.M. at the Coalinga Library Program Room.