

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE
COALINGA-HURON LIBRARY DISTRICT
Tuesday November 15, 2022, 5:30 p.m.
Huron Branch Library – Program Room**

TRUSTEES PRESENT: Mr. Chavez, President; Mr. Crawford, Vice-President; Mrs. Culbertson, Clerk

TRUSTEES ABSENT: Mrs. Zavala, Trustee; Mr. Campbell, Trustee

ADMINISTRATION PRESENT: Ms. Mary Leal, Director of Library Services; Ms. Jacqueline Collings, Administrative Assistant

I. OPEN SESSION/CALL TO ORDER

Call to Order: President Mr. Chavez called the meeting to order at 5:30 P.M.

Roll Call: Board members present: Tom Crawford, Lisa Culbertson, and Francisco Chavez

Pledge of Allegiance: Pledge of Allegiance lead by Mr. Chavez.

Approval of Agenda: Mrs. Culbertson moved to approve the agenda, seconded by Mr. Crawford. Motion carried unanimously.

II. CONSENT AGENDA

- C-1 Approval of October 2022 Checks 17588 thru 17616 in the amount of \$84,372.41 of which payroll was \$49,647.60.
- C-2 Approval of minutes for Board Meeting held on October 11, 2022.
- C-3 Approval of Volunteer List.

Mr. Chavez asked for a motion to approve. Mr. Crawford moved to approve the consent agenda, seconded by Mrs. Culbertson. Motion carried unanimously.

III. PUBLIC COMMENTS

No public comments.

IV. ACTION ITEMS

- A-1 Approval of Resolution 2022 #4 – Annual Organization Meeting December 13, 2022.

Mr. Chavez asked for a motion to approve. Mr. Crawford moved to approve A-1, seconded by Mrs. Culbertson. Motion carried unanimously.

Roll Call:

Mr. Crawford: Yes

Mrs. Culbertson: Yes

Mr. Campbell: Absent

Mrs. Zavala: Absent

Mr. Chavez: Yes

V. DIRECTOR'S UPDATE

- Election update.
- ALA New Orleans asking the board for permission to go.
- October Fest was a success more than 700 people visited the booth.

VI. BOARD MEMBER REPORT

Mr. Crawford: Nothing to report.

Mrs. Culbertson: Thank you all for your hard work.

Mr. Chavez: Stay safe flu season is around the corner.

VII. ADJOURNMENT

Mr. Chavez asked for a motion to adjourn. Mrs. Culbertson moved, seconded by Mr. Crawford. Motion carried unanimously. Meeting was adjourned at 5:43 P.M.

DATE OF THE NEXT REGULAR MEETING: The next regular Board Meeting is Tuesday, December 13, 2022 at 5:30 P.M. at the Coalinga Library-Program Room.