

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE
COALINGA-HURON LIBRARY DISTRICT
Tuesday July 25, 2023, 5:30 p.m.
Huron Branch Library – Program Room**

TRUSTEES PRESENT: Mr. Chavez, President; Mr. Campbell Clerk; Mrs. Culbertson, Trustee

TRUSTEES ABSENT: Mr. Crawford, Vice-President; Mr. Diaz, Trustee

ADMINISTRATION PRESENT: Ms. Mary Leal, Director of Library Services; Ms. Jacqueline Collings, Administrative Assistant

I. OPEN SESSION/CALL TO ORDER

Call to Order: President Mr. Chavez called the meeting to order at 5:30 P.M.

Roll Call: Board members present: Lisa Culbertson, Francisco Chavez, and Roger Campbell

Pledge of Allegiance: Pledge of Allegiance lead by Mr. Chavez.

Approval of Agenda: Mrs. Culbertson moved to approve the agenda, seconded by Mr. Campbell. Motion carried unanimously.

II. CONSENT AGENDA

- C-1 Approval of June 2023 checks 17866 thru 17891 in the amount of \$97,275.74 of which payroll was \$49,089.98.
- C-2 Approval of minutes for Board Meeting held on June 6, 2023.
- C-3 Approval of Volunteer List

Mr. Chavez asked for a motion to approve. Mr. Campbell moved to approve the consent agenda, seconded by Mrs. Culbertson. Motion carried unanimously.

III. PUBLIC COMMENTS – Open and Closed Session

No Public Comments.

IV. ACTION ITEMS

- A-1: Approval of CHLD 2021-2022 Audit
Ms. Leal: Presented JWN CPA to review the audit.

Mr. Nelson: Went over the Financial Highlights found on page four thru eight. This area gives you the most information on where CHLD financial standings are.

All board members had a copy of the 2021-22 audit.

It was a modified opinion and a clean opinion.

Asked the board if they had any questions?

No questions from the board.

Mr. Chavez asked for a motion to approve. Mrs. Culbertson moved to approve the Action Item A-1, seconded by Mr. Campbell. Motion carried unanimously.

- A-2: Approval of DLS Mary Leal Amended Contract

Ms. Leal: Gave Mr. Chavez a copy of contract to sign.

Mr. Chavez: Let Mr. Campbell know that they gave Ms. Leal an extra day at the last meeting. Mr. Chavez asked the board if they had any questions? No questions from the board.

Mr. Chavez asked for a motion to approve. Mr. Campbell moved to approve the Action Item A-2, seconded by Mrs. Culbertson. Motion carried unanimously.

V. CLOSED SESSION

- CS-1: Conference with Real Property Negotiators 355 and 365 N. Fourth Street, Coalinga, CA 93210 (Pursuant to Government Code §54956.8) Property Agency negotiator DLS M. LEAL
- CS-2 Personnel Matter-Director of Library Services Evaluation

Went into closed session at 5:46 pm

Returned from closed session at 6:14 pm

Mr. Chavez: Happy to report that Ms. Leal got a satisfactory evaluation.

VI. DIRECTOR'S UPDATE

- Library Fall Festival on Sunday's September 3rd and 17th will take place at Frame Park with the help of the Camber and the City.
- Summer Reading coming to an end. Two events still left the Bubble Guy and our finale with will take place at our local theater. For those who finish they get to see the new Teenage Mutant Ninja Turtles: Mutant Mayhem. Total sign ups this year for Coalinga is 360.
- Huron's Summer Reading Finale will be a Frito Boat Party.
- This Friday July 28th we will be hosting a Succulent Party at the Welborn Center we are teaming up with the Park and Rec. for this event. This event is for our Senior Citizens in Coalinga.
- I went to a Citizen's Review Meeting this past week I got mailed a grand jury report to us and I immediately called Fresno to get more information. Usually when there is a grand

jury report it's a complaint, but no this is just a random audit. At this time, they are not worried about the Coalinga-Huron Libraries only the Fresno County Library System.

Mr. Chavez: Are you getting a lot of kids at the libraries?

Ms. Leal: It is a hit and miss when they got out of school, we had a lot of students. Lately we have not had very many I don't know if it's the heat or if families are on vacation.

We are a cooling center with that been said Fresno has extended there hours form six or seven and now they close at eight or nine in the evening.

VII. BOARD MEMBER REPORT

Mr. Campbell: Nothing to report.

Mrs. Culbertson: Nothing to report.

Mr. Chavez: Stay Cool it is hot out there.

VIII. ADJOURNMENT

Mr. Chavez asked for a motion to adjourn. Mrs. Culbertson moved, seconded by Mrs. Campbell. Motion carried unanimously. Meeting was adjourned at 6:24 P.M.

DATE OF THE NEXT REGULAR MEETING: The next regular Board Meeting is Tuesday, August 8, 2023 at 5:30 P.M. at the Coalinga Library.