

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE
COALINGA-HURON LIBRARY DISTRICT
Tuesday, March 12, 2019 5:30 p.m.
Huron Middle School Multipurpose Room**

TRUSTEES PRESENT: Mr. Chavez, President; Mr. Zubiri, Vice-President;
Mrs. Culbertson, Clerk; Trustee; Mrs. Zavala, Trustee
Absent: Mr. Campbell

ADMINISTRATION PRESENT: Ms. Mary Leal, Director of Library Services

I. OPEN SESSION/CALL TO ORDER

Call to Order: President Mr. Chavez called the meeting to order at 5:30 P.M.

Roll Call: Board members present: Francisco Chavez, Lisa Culbertson, Ray Zubiri,
Maria Zavala
Roger Campbell, Absent

Pledge of Allegiance: Mr. Chavez led the Pledge of Allegiance.

Approval of Agenda: Mrs. Culbertson moved to approve the agenda, seconded by Mrs. Zavala.
Motion Carried unanimously.

II. PUBLIC COMMENTS

No Public Comments

III. CONSENT AGENDA

- C-1 Approval of January and February 2019 checks 016020 thru 016116 in the amount of \$358,931.64 of which payroll was \$81,513.81 and the Huron Construction Project is \$196,679.82.
- C-2 Approval of minutes for Board Meetings held on January 15, 2019.
- C-3 Approval of Withdrawn List

No questions or comments Mr. Chavez asked for a motion to approve. Mrs. Zavala moved to approve the consent agenda, seconded by Mrs. Culbertson. Motion carried unanimously.

DISCUSSION ITEMS

COALINGA-HURON LIBRARY DISTRICT March 12, 2018

D1 – Board Policy 1001 Draft – First Reading

Draft approved as presented with two changes from original. Changes were to replace Librarian with Director of Library Services.

D2 – Board Policy 1002 Draft – First Reading

D3 – Board Policy 1003 Draft – First Reading

Draft approved as presented by removing item F and Item G from original. Spelling correction on item G.

D4 – Board Policy 1004 Draft – First Reading

Draft approved as presented by changing “beginning the first day of December next succeeding their election” to “beginning at the December meeting following their election”.

Removing last paragraph.

V. DIRECTOR’S UPDATE

- **Huron Renovation:** The footings have been poured. The slab is framed and looks ready to pour soon. The project is at least two months behind because of all the rain.

Summer Events:

- **The Coalinga Library Program was used as a polling place on March 5th for the hospital decision.**
- The Huron library will not have Summer Reading because the library won’t be finished yet. There will be a shortened Winter Reading Program during winter break, adding at least one week to the three week break.
- **Summer Reading and Summer Lunch will happen once again at the Coalinga Library.**
- **The Coalinga Library will have Movies in the Park and a Summer Market. I have spoken to the city and they will block off Durian in front of the library and let us use Frame Park if necessary. I have researched all the requirements concerning insurance and have it under control. There will be a small vendor fee and they will need to supply their own proof of insurance.**

BOARD MEMBER REPORTS

Mrs. Zavala: Has nothing to report.

Mrs. Culbertson: Has nothing to report.

Mr. Zubiri: Has nothing to report.

Mr. Chavez: I was in the Coalinga library and everything looks great. The Veterans Resource Center is a nice thing to have.

VII. ADJOURNMENT

Mr. Chavez asked for a motion to adjourn. So moved by Mrs. Culbertson, seconded by Mr. Zubiri. Motion carried unanimously. Meeting was adjourned at 6:15 P.M.

DATE OF THE NEXT REGULAR MEETING: The next regular Board Meeting is Tuesday, April 9, 2019 at 5:30 P.M. at the Coalinga Library Program Room.