

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE
COALINGA-HURON LIBRARY DISTRICT
Tuesday, September 11, 2018 5:30 p.m.
Huron Public Library**

TRUSTEES PRESENT: Mr. Albrecht, Vice-President; Mrs. Zavala, Clerk; Mr. Campbell, Trustee; Mrs. Culbertson, Trustee

TRUSTEES ABSENT: Mr. Chavez, President

ADMINISTRATION PRESENT: Ms. Jacqueline Collings, Administrative Assistant

ADMINISTRATION ABSENT: Ms. Mary Leal, Director of Library Services

I. OPEN SESSION/CALL TO ORDER

Call to Order: Vice-President Mr. Albrecht called the meeting to order at 5:30 P.M.

Roll Call: Roll Call was taken as follows

Pledge of Allegiance: Vice-President Mr. Albrecht led the Pledge of Allegiance.

Approval of Agenda: Mrs. Culbertson moved to approve the agenda, seconded by Mrs. Zavala. Motion Carried unanimously.

II. CONSENT AGENDA

- C-1 Approval of July/August checks 015794 thru 015872 in the amount of \$299,055.49 of which payroll was \$78,168.02.
- C-2 Approval of minutes for Special Board Meeting held on June 19, 2018 and July 17, 2018.
- C-3 Approval of the minutes for the Regular Board Meeting held on July 24m 2018.

No questions or comments Mr. Albrecht asked for a motion to approve. Mrs. Culbertson moved to approve the consent agenda, seconded by Mrs. Zavala. Motion carried unanimously.

III. ACTION ITEMS

- A-1 Approval of Administrative Assistant raise of 3% matching the salary increase of the union members.

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Mr. Campbell moved to approve the 3% raise and later revisit the salary schedule, seconded by Mrs. Culbertson. Motion carried unanimously.

IV. DIRECTOR'S UPDATE

- Huron Addition

Advertisements – September 13th and September 20th

Walk Thru – September 18th at 10 am

Bid Opening – October 4th at 2 pm in the Coalinga Library Program Room

V. BOARD MEMBER REPORT

Mrs. Culbertson: Nothing to report

Mr. Campbell: Nothing to report

Mrs. Zavala: Nothing to report

Mr. Albrecht: Nothing to report

VI. PUBLIC COMMENTS

This portion of the agenda may be utilized by any person to address the Library Board on any matter within the jurisdiction of the Library District. However, depending on the subject matter, the Board may be unable to respond at this time or until the specific item is placed on the agenda at a future meeting as provided by the Brown Act.

Speakers should limit their comments to not more than three (3) minutes.

No Public Comments.

VII. ADJOURNMENT

Mr. Albrecht asked for a motion to adjourn. Mrs. Zavala moved, seconded by Mrs. Culbertson. Motion carried unanimously. Meeting was adjourned at 5:37 P.M.

DATE OF THE NEXT REGULAR MEETING: The next regular Board Meeting is Tuesday, October 9, 2018 at 5:30 P.M. at the Coalinga Library Program Room.