

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF THE  
COALINGA-HURON LIBRARY DISTRICT  
Tuesday May 24, 2022, 5:30 p.m.  
Huron Branch Library – Program Room**

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**TRUSTEES PRESENT:** Mr. Chavez, President; Mr. Crawford, Vice-President; Mrs. Culbertson, Clerk; Mr. Campbell, Trustee; Mrs. Zavala, Trustee

**ADMINISTRATION PRESENT:** Ms. Mary Leal, Director of Library Services; Ms. Jacqueline Collings, Administrative Assistant

**I. OPEN SESSION/CALL TO ORDER**

Call to Order: President Mr. Chavez called the meeting to order at 5:30 P.M.

Roll Call: Board members present: Francisco Chavez, Tom Crawford, Lisa Culbertson, Maria Zavala, and Roger Campbell

Pledge of Allegiance: Pledge of Allegiance lead by Mr. Chavez.

Approval of Agenda: Mr. Campbell moved to approve the agenda, seconded by Mr. Crawford. Motion carried unanimously.

**II. CONSENT AGENDA**

- C-1 Approval April 2022 checks 17385 thru 17417 in the amount of \$82,030.94 of which payroll was \$48,205.23. Employee portion of payroll is \$6,291.46.
- C-2 Approval of minutes for Board Meeting held on April 19, 2022.

Mr. Chavez asked for a motion to approve. Mr. Crawford moved to approve the consent agenda, seconded by Mrs. Culbertson. Motion carried unanimously.

**III. PUBLIC COMMENTS**

**Mr. Vosburg:** Wanted to thank the Board for the 80 hours of sick leave (Covid-19) given to the employees at the last meeting. Looking at the agenda I do not see an Action Item for this item. Since the last meeting staff has been forced to take Vacation Time for Sick Leave due to Covid Time we were forced to take even though CDC stated otherwise.

I do see that there is a Close Session item on the agenda for labor agreement I want to let everyone know that during negotiation that Mr. Rosenlieb would be writing up a new contract to sign. To this date we still do not have a contract our records indicate that our union has reached out to Mr. Rosenlieb many times. (Emails copies was given to Board Members). We also have a

matter of one of our salary schedules for library staff from what I understand our Union Rep. has reached out to Mr. Rosenlieb to fix this issue and was told that he wanted to flatten the salary schedule with all steps being the same up until the minimum wage level. We do have a new hire and that new hire is making minimum wage. All we ask today is for those 80 hours of Sick Leave to be added to our books that would mean so much to the staff.

**Ms. Hauschel:** Local 39 Representatives for the Coalinga-Huron Library District just wanted to let you know that Ms. Leal did reach out and asked if I wanted to do a meeting regarding the 80 hours Sick Leave, I told her it was not necessary. It is only a one-time thing, so we do not need to put it in the MOU, but if you need a written letter, we are more than willing to do that for you.

#### IV. CLOSED SESSION ITEMS

- CS-1 Conference with Labor Negotiator-Government Code #54957.69

Mr. Chavez asked for a motion to go into Closed Session. Mr. Crawford moved to approve the consent agenda, seconded by Mrs. Zavala. Motion carried unanimously.

Went into closed session at 5:39 PM

Returned from closed session at 5:59 PM

With nothing to report.

#### V. ACTION ITEMS

- A-1 2022-2023 Draft Budget – Second Reading

**Ms. Leal:** Everything you see highlighted in yellow I increased it by \$10,000. The Building and Improvements I increased it because the library needs some maintenance, and we need to replace some things. I also raised the Membership and SJVLS because it is going up. Everything else is the same as the first reading.

**Mr. Campbell:** The membership in the original budget there was no increase?

**Mr. Chavez:** In the first reading it was \$70,000 and now it is \$85,000.

Mr. Chavez asked for a motion to approve A-1. Mr. Campbell moved to approve the consent agenda, seconded by Mrs. Zavala. Motion carried unanimously.

- A-2 Vote on Labor Agreement

**Mr. Chavez:** On the 80 hours Sick Leave does anyone have any questions or comments?

**Mrs. Culbertson:** I make a motion on the sign letter agreement that the MOU regarding the 80 hours of Sick Leave along with the salary schedule as presented, seconded by Mrs. Zavala.

Roll Call:

**Mr. Campbell:** Yes.

**Mrs. Zavala:** Yes

**Mrs. Culbertson:** Yes

**Mr. Chavez:** Yes

**Mr. Crawford:** I Abstain.

Motion carried unanimously.

## **VI. DIRECTOR'S UPDATE**

- June 2<sup>nd</sup> I will be going on vacation for two weeks.
- Contract for Director of Library Services is in yellow envelope discussed at next board meeting.
- Programs have started up at the Coalinga Library tonight Mrs. Crawford is having her Fun Eats “banana split kebab’s.”
- Children have started to come back into the library.
- Ms. Collings and Ms. Galvan went to “Serving with a Purpose.” Ms. Collings let me know that we are not the only ones struggling with patrons coming back, all California libraries are having the same issue.
- Summer Reading to start up June 18<sup>th</sup> we are kicking off with sidewalk painting.

**Mrs. Culbertson:** Do they do Fun Eats here in Huron as well?

**Ms. Leal:** They have not started up yet, but they will do that.

## **VII. BOARD MEMBERS REPORT**

Mr. Campbell: Nothing to report.

Mrs. Zavala: Nothing to report.

Mrs. Culbertson: Nothing to report.

Mr. Crawford: Nothing to report.

Mr. Chavez: On Ms. Leal’s evaluation please return envelopes to me at least a week before her evaluation.

## **VIII. ADJOURMENT**

Mr. Chavez asked for a motion to adjourn. Mrs. Culbertson moved, seconded by Mrs. Zavala.

Motion carried unanimously. Meeting was adjourned at 6:07 P.M.

**DATE OF THE NEXT REGULAR MEETING:** The next regular Board Meeting is Tuesday, June 21, 2022, at 5:30 P.M. at the Coalinga Library-Program Room.