

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE
COALINGA-HURON LIBRARY DISTRICT
Tuesday, May 8, 2018 5:30 p.m.
Huron Public Library**

TRUSTEES PRESENT: Mr. Chavez, President; Mr. Albrecht, Vice-President; Mr. Campbell, Trustee; Mrs. Culbertson, Trustee

TRUSTEES ABSENT: Mrs. Zavala, Clerk

ADMINISTRATION PRESENT: Ms. Mary Leal, Director of Library Services; Ms. Jacqueline Collings, Administrative Assistant

I. OPEN SESSION/CALL TO ORDER

Call to Order: President Mr. Chavez called the meeting to order at 5:30 P.M.

Roll Call: Roll Call was taken.

Pledge of Allegiance: President Mr. Chavez led the Pledge of Allegiance.

Approval of Agenda: Mrs. Culbertson moved to approve the agenda, seconded by Mr. Campbell. Motion carried unanimously.

II. CONSENT AGENDA

- C-1 Approval of April 2018 checks 015684 thru 015704 in the amount of \$54,640.93 of which payroll was \$46,092.19, and the amount for the Huron Addition is \$500.00.
- C-2 Approval of minutes for Board Meeting on April 17, 2018.

No questions or comments, Mr. Chavez asked for a motion to approve. Mrs. Culbertson so moved. seconded by Mr. Campbell. Motion carried unanimously.

III. ACTION ITEMS

- A-1 2018-2019 Budget – Second Reading

Board members received a print out with new changes that Ms. Leal explained. No questions or comments. Mr. Chavez asked for a motion to approve. So moved by Mr. Campbell, seconded by Mrs. Culbertson. Motion carried unanimously.

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- A-2 Approval of 2018-2019 Board Meeting Schedule

We are following the school districts agenda with changes on some dates given by Mrs. Culbertson. No questions or comments Mr. Chavez asked for a motion to approve with corrections made. Mrs. Culbertson moved to approve the consent agenda, seconded by Mr. Campbell. Motion carried unanimously.

IV. DIRECTOR'S UPDATE

- Jackie and Mary attended training for Lunch at the Library where more information about how the program is going to work was received. Mary also let them know about letters that were sent out to businesses for donations and volunteers. The donations are not for the children it is for the parents that are coming with the children. They are not allowed to eat the food provided by the EOC so we are going to provide snacks for them.
- Summer Reading Program: Mary passed out some fliers to the board members letting them know what we are going to be doing during the summer at the Coalinga and the Huron Library.
- Veteran Resource Center: We are having our grand opening on Thursday, May 24th 2018 at 5:30 PM at the Coalinga Library. It would be great if some of you could attend. Jackie and Mary attended two day training in Fresno. Mary is having someone from Cal-Vet come in to train the staff. Kiwanis will be volunteering for open hours which include Jackie and Mary. The Veterans Connect at your Library is giving us money for a computer, printer, and even staff hours. This program is fully funded for two years. Mr. Campbell would like Mary to email him the information of this program.
- Polling Place: They will be using our Coalinga Program Room as a polling place on Tuesday, June 5, 2018.

V. BOARD MEMBER REPORT

Mr. Albrecht: Nothing to report.

Mrs. Culbertson: Still has not done ethics course she asked Mary for link.

Mr. Campbell: Nothing to report.

Mr. Chavez: Thank you for the evaluations and everything looks good.

VI. PUBLIC COMMENTS – Open and Closed Session

No comments from the public.

CLOSED SESSION

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- CS-1 Conference with Labor Negotiator – Gov. Code #54957.6 District designated Representative Mary Leal/Jay Rosenlieb.
Employee Organization: Local 39, Stationary Engineers.
- CS-2 Conference – Significant exposure to litigation pursuant to Government Code Section 54956.9(d)

Closed Session 5:45 P.M.

REPORT FROM CLOSED SESSION

Back from Closed Session 6:13 P.M.

Nothing to report on both items.

VII. ADJOURNMENT

Mr. Chavez asked for a motion to adjourn. Moved by Mr. Albrecht, seconded by Mr. Campbell. Motion carried unanimously. Meeting was adjourned at 6:15 P.M.

DATE OF THE NEXT REGULAR MEETING: The next regular Board Meeting is Tuesday, June 12, 2018 at 5:30 P.M. at the Coalinga Program Room.