

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE
COALINGA-HURON LIBRARY DISTRICT
Tuesday August 17, 2021 5:30 p.m.
Coalinga Library – Program Room**

TRUSTEES PRESENT: Mr. Chavez, President; Mrs. Culbertson, Clerk; Mr. Campbell, Trustee; Mr. Crawford, Trustee; Mrs. Zavala, Trustee

ADMINISTRATION PRESENT: Ms. Mary Leal, Director of Library Services; Ms. Jacqueline Collings, Administrative Assistant

I. OPEN SESSION/CALL TO ORDER

Call to Order: President Mr. Chavez called the meeting to order at 5:30 P.M.

Roll Call: Board members present: Francisco Chavez, Lisa Culbertson, Roger Campbell, and Tom Crawford
Maria Zavala Via Telephone

Pledge of Allegiance: Pledge of Allegiance lead by Mr. Chavez.

Approval of Agenda: Mrs. Culbertson moved to approve the agenda, seconded by Mrs. Zavala.
Motion carried unanimously.

Roll Call:

Mr. Campbell, yes

Mrs. Culbertson, yes

Mr. Chavez, yes

Mr. Crawford, yes

Mrs. Zavala, yes

II. CONSENT AGENDA

- C-1 Approval of July 2021 checks 17090 thru 17120 in the amount of \$79,062.01 of which payroll was \$46,238.44. Employee portion of payroll is \$5,227.19.
- C-2 Approval of minutes for Board Meeting held on July 27, 2021.

Mr. Chavez asked for a motion to approve. Mr. Campbell moved to approve the consent agenda, seconded by Mr. Crawford. Motion carried unanimously.

Roll Call:

Mr. Campbell, yes

Mrs. Culbertson, yes

Mr. Chavez, yes

Mr. Crawford, yes

Mrs. Zavala, yes

III. PUBLIC COMMENTS – OPEN AND CLOSED SESSION

Nothing to report for CS-1 and CS-2.

- CS-1 Conference Director of Library Services (Government Code 1090)
- CS-2 Conference with Labor Negotiator – (Government Code #54957.6):
Employee Organization: Local 39, Stationary Engineers.

Mr. Chavez asked for a motion to approve. Mrs. Culbertson moved to approve Closed Session, seconded by Mr. Crawford. Motion carried unanimously.

Roll Call:

Mr. Campbell, yes

Mrs. Culbertson, yes

Mr. Chavez, yes

Mr. Crawford, yes

Mrs. Zavala, yes

Went into Closed Session at 5:33 PM

Returned from Closed Session at 6:09 PM

Nothing to report.

IV. ACTION ITEMS

- A-1 Approval of Audit contract – Hudson Henderson & Company, Inc.

Mr. Chavez asked for a motion to approve. Mrs. Culbertson moved to approve A-1, seconded by Mr. Campbell. Motion carried unanimously.

Roll Call:

Mr. Campbell, yes

Mrs. Culbertson, yes

Mr. Chavez, yes

Mr. Crawford, yes

Mrs. Zavala, yes

V. DIRECTOR'S UPDATE

Ms. Leal:

- Sexual Harassment and ethics training needs to be renewed it will be sent out to everyone as soon as I can find a provider.
- Children are starting to come into the library now that school has started.
- Hotspots have been getting checked out.
- Library Fall Festival starting Wednesday's in September.

VI. BOARD MEMBERS REPORT

Mrs. Culbertson: No

Mr. Campbell: No

Mrs. Zavala: No

Mr. Crawford: No

Mr. Chavez: Thank you to everyone for their hard work and let's be safe.

VIII. ADJOURNMENT

Mr. Chavez asked for a motion to adjourn. Mr. Campbell moved, seconded by Mrs. Culbertson. Motion carried unanimously. Meeting was adjourned at 6:13 P.M.

Roll Call:

Mr. Campbell, yes

Mrs. Culbertson, yes

Mr. Chavez, yes

Mr. Crawford, yes

Mrs. Zavala, yes

DATE OF THE NEXT REGULAR MEETING: The next regular Board Meeting is Tuesday, September 7, 2021 at 5:30 P.M. at the Coalinga Library-Program Room.